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Housing Authority of Bergen County  
One Bergen County Plaza  
Hackensack, New Jersey

**MINUTES OF ZOOM VIRTUAL MEETING OF APRIL 27, 2023**

THESE MINUTES ARE NOT VERBATIM BUT ARE INSTEAD A SYNOPSIS OF WHAT TRANSPIRED AT THE REGULAR MEETING OF APRIL 27,2023 – A ZOOM VIRUTAL MEETING OF THE HOUSING AUTHORITY OF BERGEN COUNTY BOARD OF COMMISSIONERS

**PRESENT:**

Chairman Daniel Ortega  
Commissioner Son Ki Min  
Commissioner Joanne English Rollieson  
Commissioner Danielle Peterson  
Commissioner Harvey Sohmer

Lynn Bartlett, Executive Director  
Vincent Bufis, Field Operations Director  
Al Restaino III, Finance Director  
Julia Orlando, BCHHH Director  
Shahin Rahvar, Director of Vouchers  
Terrence Corriston, General Counsel  
Joe D'Angelo, IT Support  
Heather Wei, Commissioners Support

**ABSENT:**

Commissioner Peter Caminiti, Sr.

**CALL TO ORDER**

The meeting was called to order at 5:35pm. Executive Director, Lynn Bartlett, read the following statement:

Consistent with the Byron M. Baer Open Public Meetings Act: P.L.1975c231 - All meetings of public bodies shall be open to the public at all times. Notice of the virtual meeting schedule of the HABC Board of Commissioners setting forth the date, time and hyperlink information was posted by The Record on January 17, 2023. The same notice was posted on the Authority website and provided to the County Clerk for posting at the County Administration Building on January 17, 2023. The minutes of this regular meeting will be available following the next regularly scheduled meeting.

**PLEDGE OF ALLEGIANCE**

Director Bartlett led all in the pledge of allegiance.

**OATH OF OFFICE**

Director Bartlett introduced newly appointed Board Commissioner, Son Ki Min. Terrence Corriston welcomed and swore Commissioner Min the Board.

**ROLL CALL**

Upon roll call Commissioner Peter Caminiti, Sr. was absent.

**MINUTES**

Director Bartlett asked for a motion to approve the regular meeting minutes of the March 23, 2023, meeting of the HABC Board of Commissioners. A motion was made by Commissioner Ortega and seconded by Commissioner Sohmer upon roll call the motion carried unanimously by all Commissioners present.

**VOTE:**

Caminiti, Sr. – ABSENT

English-Rollieson - YES

Min – YES

Ortega – YES

Peterson – YES

Sohmer – YES

**EXECUTIVE DIRECTOR REPORT**

Director Bartlett pointed out that she had previously circulated the report.

The only addition and update is that the demolition in Hackensack required an additional level of soil testing. There is no immediate remediation needed to be completed, only where the tank was located.

As there were no comments or questions, nothing further was added or discussed.

**ATTORNEY REPORT**

Terrence Corriston stated that he had no new business to report this month.

**CONSENT AGENDA**

Director Bartlett asked for a motion to approve the Consent Agenda. Chairman Ortega made a motion to approve the consent agenda and was seconded by Commissioner Peterson.

**A. Resolution 2023-23**

Resolution approving the routine expenditures for the HABC for the period of 03/17/23 - 04/17/23.

**B. Resolution 2023-24**

Resolution approving the renewal of an Employment Agreement with Lynn Bartlett to serve as Executive Director.

**C. Resolution 2023-25**

Resolution approving a contract with K&B Contractors LLC for painting occupied and vacant apartment interiors on an as needed basis.

**D. Resolution 2023-26**

Resolution approving a contract Resolution approving an agreement with the Educational Services Commission of Morris County to participate in the educational cooperative pricing system.

**E. Resolution 2023-27**

Resolution approving the write-off of uncollected debts.

**VOTE:**

Caminiti, Sr. – ABSENT

English-Rollieson - YES

Hernandez – YES

Min – YES

Peterson – YES

Sohmer – YES

**PUBLIC COMMENTS**

As there were no members of the public in attendance, a motion to open the meeting to the public was not necessary.

Seeing no further business to discuss Commissioner Ortega motioned and Commissioner English Rollieson seconded to adjourn the meeting at 5:48 pm which was unanimously approved by all Commissioners present.

Prepared by: Heather Wei